

**State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706**

Supplementary Examination Announcement

CORRECTIONS PAROLE AGENT - 09842

Monthly Salary Range: \$3377 - \$4965

Regular Test - No Option

Option SS - Spanish Speaking

All selected options may be listed on one application.

General duties: A Corrections Parole Agent performs professional field work including the investigation and caseload management related to field supervision of committed persons and assisting in the apprehension of both escapees and parolees; performs placement, electronic monitoring surveillance with field contacts of committed persons; assists in executing warrants and arresting subjects in warrant status; works with law enforcement authorities, court officials and community based organizations; conducts compliance follow up on committed persons.

Minimum training and experience: Requires a bachelor's degree (no substitution permitted) in behavioral or social sciences, law enforcement or a closely-related field such as counseling, sociology, education, social work or health/public health plus six months of professional experience in the area of law enforcement, probation or parole work, or counseling work in a public or private agency or institution whose primary function is the treatment and rehabilitation of committed persons.

Special requirement for Parole Agents: Requires possession of valid Firearms Owner Identification Card upon selection. Requires ability to qualify with firearms prior to completion of the initial pre-service training curriculum, and annually thereafter in accordance with agency directive and state or federal laws.

Knowledges tested: Counseling Skills, Analytical Problem Solving Skills, Computer Skills, Technical Report Writing Skills, and Reading Comprehension Skills.

(Continued on reverse side)

EXAMINATION SCHEDULE (EXCEPT FOR STATE HOLIDAYS)

Examinations may be cancelled without further notice as needs are met.

FLEXIBLE SCHEDULE TESTING:

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 1:30 p.m.:

CHICAGO: James R. Thompson Center, 100 W. Randolph, Suite 3-300, Chicago, IL 60601

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 2:00 p.m.:

SPRINGFIELD: Capitol City Center, 130 W. Mason Street, Springfield, IL 62702

BY APPOINTMENT ONLY:

CHAMPAIGN: State Regional Office Bldg., 2125 South First St., Telephone 217/278-3435

MARION: State Regional Office Bldg., 2309 West Main Street, Suite 126, Telephone 618/993-7005

ROCKFORD: E.J. "Zeke" Giorgi Center, 200 South Wyman, Telephone 815/987-7004

ILLINOIS BELL RELAY: (voice user) 800/526-0857 (TTY user) 800/526-0844

AN EQUAL OPPORTUNITY EMPLOYER

Tests and Weights: Automated multiple-choice test 100%.

****NOTE:** PER THE PERSONNEL RULES AN APPLICANT SHALL NOT BE PERMITTED TO RETAKE A MULTIPLE-CHOICE AND/OR PERFORMANCE EXAMINATION UNTIL 30 DAYS HAS ELAPSED.

Length of eligibility period: One year.

Option SS--Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established: Adams (SS), Champaign (SS), Cook (SS), Jackson (SS), Jefferson, Kane (SS), Lake, Lee (SS), Macon (SS), Peoria (SS), Rock Island (SS), St. Clair (SS), Sangamon (SS), Williamson (SS), Winnebago (SS).

(SS) Indicates Spanish Speaking Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.